**STANDARDS IMPROVEMENT COMMITTEE TERMS OF REFERENCE**

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| Composition: | Minimum five members (including external co-opted members)  All non-member governors are welcome to attend meetings as observers |
| Quorum: | 40% of committee membership, subject to minimum of three |
| Attendance: | The Corporation attendance target is 80%. Committee members are therefore expected to attend all four scheduled meetings in 2024-25 |
| Lead Officers: | Deputy Chief Executive Officer  Group Director of Quality  Vice Principal Redcar  Vice Principal Stockton  College Principal Bede  NETA Director |
| Meetings | Four times annually. Meetings will be arranged to take account of the availability of group performance data |
| Chair: | Selected by committee members |
| Public access to meetings: | By chair’s invitation, with members’ approval  (Standing Orders, Section 12, applies) |
| Conduct of meetings: | (Standing Orders, Section 5, applies) |
| Minutes: | Minutes of meetings will be approved by the committee at the next following meeting (Standing Orders, Section 4 vi)  All minutes will be submitted to the Corporation for information  (Standing Orders, Section 10, applies in respect of publication of minutes) |
| Key functions and delegated powers: | **Purpose**   1. The committee will support the FE Corporation in achieving the strategic objectives 2023-26, specifically, strategic objectives 2 (Lead the way in delivering on skills for economic growth and inclusion), 4 (Employer and learner-led curriculum) and 5 (Real world learning environments) 2. The committee will support the FE Corporation to monitor and review the quality of learners’ experience across all group provision, including subcontracted provision 3. The committee will support the FE Corporation to monitor and review the group’s quality assurance and quality improvement processes 4. The committee will support the FE Corporation to challenge group performance based on relevant data 5. The committee will undertake detailed investigation into any specific quality issues, as referred by the FE Corporation   **Key functions**   1. To monitor curriculum intent   The committee will review specific areas of curriculum provision (including 14-16 and High Needs), with a focus on areas of concern  The committee will consider updates in respect of levels of learner participation in work experience and industry placement activity and impact   1. To monitor curriculum implementation   The committee will consider curriculum delivery and consistency across the group  The committee will consider the quality of the curriculum and the quality of teaching, learning and assessment   1. To monitor curriculum impact   The committee will scrutinise group performance data and challenge group performance by: monitoring progress in achieving key performance indicators related to quality of provision, undertaking detailed review of the group’s annual Self Assessment Report and HE Self Evaluation Document (and recommending for approval by the FE Corporation); and considering relevant data, benchmarked against national data at least annually.  The committee will consider student destinations, including by curriculum area  The committee will consider student conduct and behaviour, including punctuality and attendance   1. To monitor student experience, including opportunities for personal development   The committee will consider expectations for students and the breadth of personal development opportunities, such as careers support and extra-curricular activities  The committee will consider provision to support the development of personal, social and independent learning skills, including participation in tutorial and enrichment activities, and social action by students   1. To review the effectiveness of group systems for improving the quality of provision.   The committee will consider the quality and impact of professional development and teacher improvement strategies.  The committee will consider processes and timescales for production of relevant improvement plans and the impact.  The committee will undertake detailed review of relevant Group Development Plans, recommending for Corporation approval as appropriate and monitoring during the year.  6. To support the Corporation in preparing for any quality-related inspection, review or assessment  The committee will receive information on changes to key inspection, review or assessment frameworks, including reviews of Higher Education provision, and action in response to these changes (where information is not provided to other groups, e.g. Corporation or task and finish groups). It will recommend actions to the FE Corporation. |
| Delegated powers / Reporting relationship: | The committee has responsibility for agreeing relevant strategies and policies including   * Attendance Strategy * English and Maths Strategy * Teaching and Learning Strategy * 14-16 Provision Policy * Relationships and Behaviour Policy   Recommendations outside the delegated authority of the committee will be presented to the FE Corporation for approval.  Recommendations may also be referred to other committees as appropriate. |